

COAST OF CAROLINA PARROTHEAD CLUB OFFICERS NOMINATION BALLOT

Please name **ONE** nominee per Officer Position, for a total of FOUR nominees.

Prior to the election, all persons nominated will be contacted to be asked if they are willing and able to fill the position for two years that they have been nominated for.

If they agree to run for office, their name will be on the election ballot.

If they decline, their name will not be on the election ballot.

In order to be nominated a candidate must have been an **ACTIVE** member in the Coast of Carolina Parrothead Club for a **minimum of one year**.

Nominations will be accepted until October 5, 2015, so please get your nominations in.

PRESIDENT: The office of President is responsible for all activities of the Club. The President is responsible for all contact with the PHIP (National Parrothead in Paradise) to ensure that the COFCPHC is a dues paying and active member of PHIP and that it operates under the guidelines of the PHIP, as well as operating under all governmental guidelines for a non-profit making organization. The president schedules and chairs all meetings of fellow Officers and Board of Directors, and all other committee functions report to the President.

MY NOMINATION FOR PRESIDENT: _____

VICE PRESIDENT: The responsibilities of the Vice President are to assist the President in all of the above duties. The Vice President must also be willing and able to assume all responsibilities of the President should the President become unable or unwilling to continue in office.

MY NOMINATION FOR VICE PRESIDENT: _____

SECRETARY: The Secretary is responsible for duly recording all club meetings and keep minute logs; maintaining Club hours of community service and Happy hour attendance.

MY NOMINATION FOR SECRETARY: _____

TREASURER: The Treasurer is responsible for collecting and depositing all club funds as well as writing checks for all the Club's obligations. Provide a detail accounting at every Board of Director meeting to how many funds the Club has collected from various sources, what outstanding obligations the Club may have to pay, and how much money is available for either charitable contributions or club functions. They are also responsible for working with the President to ensure that all necessary tax forms have been compiled and filed.

MY NOMINATION FOR TREASURER: _____

Please email this form back to Maggie Fancher at maggiephbizz@msn.com, no later than Monday-October 5, 2015.